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UNITED STATES DEPARTMENT OF AGRICULTURE
AGRICULTURAL RESEARCH ADMINISTRATION
Bureau of Agricultural and Industrial Chemistry

July 26, 1945

BUREAU MEMORANDUM No. 387

Use of Official Vehicles

MEMORANDUM FOR DIRECTORS OF REGIONAL RESEARCH LABORATORIES, HEADS OF DIVISIONS AND THOSE IN CHARGE OF FIELD STATIONS

The attached Secretary's Memorandum No. 1110, dated July 14, 1945, calls attention to Public Law No. 49, 79th Congress, which requires dismissal from office of any person using a Government-owned or leased passenger-carrying motor propelled vehicle for other than official purposes.

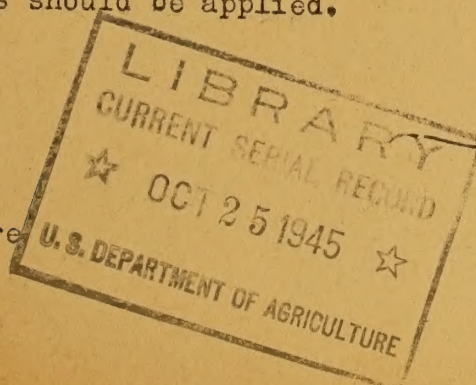
In this connection particular attention is called to the provision of the Act which specifies that "'official purposes' shall not include the transportation of officers and employees between their domiciles and places of employment, except in cases of officers and employees engaged in field work the character of whose duties makes such transportation necessary and then only as to such latter cases when the same is approved by the head of the department or establishment concerned."

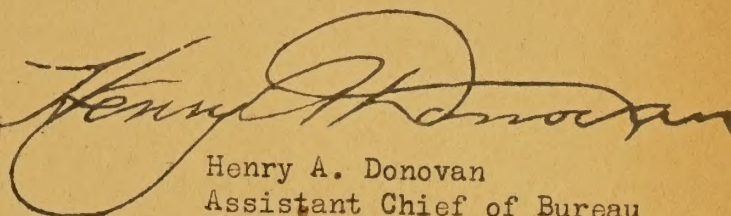
This Memorandum should be brought to the attention of all employees who are now using, or who may contemplate using a Government-owned or leased vehicle for official purposes.

Attention is called to the notice which must be posted on the dashboard or other conspicuous place of all official motor vehicles, including trucks. The Washington office will forward the necessary decalcomanias to you as soon as they are available. When the decalcomanias have been received by you and placed on the vehicles in your possession or under your supervision, it is requested that you advise this office, giving sufficient information to identify each vehicle. Care should be taken to see that the notice is placed on any motor vehicles which the Bureau may purchase in the future.

It is believed that you should arrange for periodic examinations of the notices on the various vehicles to see that the same have not become obliterated. In all cases where notices become illegible new decalcomanias should be applied.

Enclosure




Henry A. Donovan
Assistant Chief of Bureau

